

Advanced Tally Syllabus

1. Advanced Accounting

- a. Cost centers and cost categories
- b. Cost center class
- c. Budgets & controls
- d. Variance Analysis
 - i. Budget & Actual Comparison
 - ii. Deviations and how it is derived
 - iii. Basic knowledge of std. costing
- e. Ratio Analysis
- f. Funds Flow
- g. Cash Flow
- h. Information regarding TDS
- i. Reversing and Memorandum JV (Journal Voucher)

2. Advanced Inventory

- a. Reorder levels
- b. Pre-closure of orders
- c. Item cost tracking
- d. Price level & price list
- e. POS

3. Banking

- a. Electronic Payments
- b. Sources of Financing
- c. Collaterals (Types of Loan)
- d. Data Required for Financing
- e. Bank reconciliation

4. Job Costing

- a. Features of Job Costing
- b. Activation
- c. Recording job costing related transaction
- d. Reports

5. Job Work Order

- a. Activation
- b. Voucher Type setup for job work out/in

- c. Job order processing
- 6. Advanced Payroll**
 - a. Payroll & Statutory Details
 - b. Income Tax
- 7. GSTR 1, 2, 3B**
 - a. Returns summary
 - b. Computation details
 - c. Summary of exceptions
 - d. Table wise GSTR 1, 2, 3B
 - e. Status reconciliation
 - f. HSN summary
 - g. Exporting GSTR 1, 2, 3B
- 8. Access Controls & Security management**
 - a. Enabling Security Control
 - b. Defining Security Level
 - c. Create Users
- 9. Data Synchronization**
 - a. Reports, Types and Trial Balances
- 10. SMS**
 - a. Introduction
 - b. Configuration
- 11. Control Centre**
 - a. Control centre
 - b. Support centre